



INSPIRATIONAL Box Hill School

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Summary of the role:	Job Title: Full time teacher of English Location: Mickleham, Dorking, Surrey, RH5 6EA
	Job Purpose: We are looking for an enthusiastic colleague to join the English Department at Box Hill School from September 2024.
	Reporting Line: Head of English
Main duties and responsibilities:	<p>Your Professional Duties</p> <p>You are expected to act in accordance with the aims, policies and administrative procedures of the school. The following duties shall be deemed to be included in the professional duties which you will be required to perform:</p> <p>Specific Duties and Responsibilities</p> <p>The English department is a thriving and energetic department which sees itself at the centre of academic studies at Box Hill. It seeks to promote a love of literature for its own sake, while fully aware of the responsibilities of delivering the necessary literacy skills which will support pupils in their studies and in later life. The department is made up of four full-time teachers who enjoy working as part of a supportive team.</p> <p>Academically, study at KS3 focuses on non-fiction, modern prose, pre-1914 prose, modern and pre-1914 poetry, modern drama and the plays of Shakespeare, while in Years 10-11, pupils are prepared for GCSE English Language (AQA) and IGCSE English Literature (Pearson Edexcel). At Sixth Form students can undertake the International Baccalaureate where the study of English is obligatory for English native speakers as part of the Diploma; A level English Literature (OCR) is also offered to those students who choose to study A levels instead of the IBDP. We are also excited to be offering Media Studies A level (Eduqas) from September. The successful applicant will be expected to teach across Key Stages 3 and 4, and ideally Key Stage 5, therefore experience of teaching at GCSE level is essential.</p> <p>Creative writing residential trips, poetry workshops, public speaking competitions and theatre trips are all part of the extension of the English curriculum and a willingness to be fully involved in the wider life of the school is essential.</p> <p>The department has consistently achieved very good examination results but our aim is to continually improve in this area with each successive year. English is taught in a modern purpose-built teaching block in its own suite of rooms.</p>

	Professional Standards: <ul style="list-style-type: none"> • Support the aims and ethos of the school. • Treat all members of the school community with respect and consideration. • Attend staff meetings and Professional Development days. • Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact. • Take responsibility for matters relating to health and safety. • You may also be required to undertake such other comparable duties as your line manager requires from time to time.
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Person Specification			
	Essential	Desirable	Method of assessment
Qualifications	<ul style="list-style-type: none"> • A good honours degree in a related subject • A recognised teaching qualification 		Production of the applicant's certificates Discussion at interview Independent verification of qualifications
Experience	<ul style="list-style-type: none"> • Experience of planning and teaching English at Key stage 3 and Key stage 4 • Experience of teaching students with a wide range of abilities, including those with SEND 	<ul style="list-style-type: none"> • Experience of teaching English and/or Media Studies at Key Stage 5 • Experience of the IBDP 	Contents of the application form Interview Professional references
Skills	<ul style="list-style-type: none"> • Demonstrate an enthusiastic and imaginative approach to teaching the subject • Ability to use ICT in the classroom • Excellent interpersonal skills 	<ul style="list-style-type: none"> • Sporting, musical, dramatic, artistic or other skills which can feed into the extra-curricular programme 	Contents of the application form Interview Professional references

	<ul style="list-style-type: none"> • Strong time management and organisational skills • Ability to differentiate within the classroom 		
Knowledge	<ul style="list-style-type: none"> • Up-to-date knowledge of teaching English at Key Stage 3 and 4 • Teaching strategies which enable learners to make excellent progress across all abilities • Lively, fun approach to teaching and learning 	<ul style="list-style-type: none"> • Knowledge of teaching English and/or Media Studies at Key Stage 5 	<p>Contents of the application form</p> <p>Interview</p> <p>Professional references</p>
Personal competencies and qualities	<ul style="list-style-type: none"> • Motivation to work with children and young people • Ability to form and maintain appropriate relationships and personal boundaries with children and young people • Emotional resilience • An approachable, professional colleague and classroom practitioner • Flexible and well organised, with a good sense of humour 	<ul style="list-style-type: none"> • Able to work independently using a wide range of resources • Able to create original classroom resources • Sensitive to the challenges presented by children who are far from home 	<p>Contents of the application form</p> <p>Interview</p> <p>Professional references</p>